

## **Oct. draft agenda - Oct. 7 7PM**

### High level Agenda

- A. Opening Reading
- B. Agenda Review
- C. Update from the Board meeting
- D. Upcoming Activities
- E. Continuing Business
- F. Ministry Updates
- G. New Business
- H. Note Taking
- I. Closing Reading

Attachments – Budget, follow up from Treasurer on carry over, Discovery questions for Workshop discussion

### Detailed agenda with collected notes from ongoing discussions

- J. Opening Reading
- K. Agenda Review
- L. Update from the Board meeting
  - a. Choir Conductor role
- M. Upcoming Activities
  - a. Retreat (Nov. 15 9 – 2) – Ministry and Board 9 – 10:30 Ministry Council, 10:30 – 2 Board
    - i. Proposed topics
      - 1. Document the function of the Ministry Council
      - 2. What can we do to be more effective
      - 3. How do we provide support and connection between the ministries
      - 4. Addition roles
      - 5. Overview of Ministries to board
      - 6. Communication process with the board
      - 7. Policy development approach
      - 8. Activity alignment/goals/roles
      - 9. What can we do differently for what benefit
  - b. Ministry Fair (Sept. 21)
    - i. Best Practices

1. Move tables away from the Wall
  2. Have hand outs
  3. Have 2 people at each coffee hour to answer questions and invite inquiries
  4. Make your needs for support /engagement visible along with why people might like to join your groups
  5. Coach representatives
- ii. Preparation
    1. Announcement
    2. Service Mention
    3. Scrolling presentation or video
  - iii. Feedback
    1. **Laurie: I've taken one side of the revolving kiosk in the Narthex & posted the Grateful Box submissions since February. I couldn't figure another place to put up a bulletin board & this will be relatively near the Grateful Box, in case folks are inspired to submit more.**
- c. Strategy for 2015/16 budget planning
    - i. Feedback on carry forward
    - ii. Review budget Laurie provided
    - iii. Start planning
- N. Continuing Business
- a. Volunteer discussion
    - i. Activities collected/identified
    - ii. How can we communicate these
  - b. Ministry council
    - i. Encouraging participating
    - ii. Expectations – roles/responsibilities
    - iii. Ministry Council Handbook?
- O. Ministry Updates
- a. Activities/Highlights
  - b. New Policies needed
  - c. Recognitions
- P. New Business
- Q. Note Taking
- a. Shared by ministries
- R. Closing Reading

## Action Items

	<b>What</b>	<b>Who</b>
1	Prepare for Ministry Fair	All
2	Review Budget carry over request with the board	Sheryl
3	Work with all committees to collect a list of all specific help needed and times (looking for discrete bite size pieces)	All
	<b>Ministry Council Agenda changes going forward:</b>  <b>1.1. Sheryl will communicate updates from the board meetings in the Ministry Council meeting.</b>  <b>1.2. Sheryl will move NEW Business after the Ministry Updates so that information from the updates might inform our new business discussions.</b>	Sheryl - Complete
	<b>2. Laurie will send out the document or link to the Policy manual to Ministries.</b>	Laurie
	<b>3. Sheryl will take our ideas for the retreat to the board and also ask them to envision what IF we did everything we wanted to – how would that look.</b>	Sheryl – complete Sheryl to draft agenda
	<b>4. Laurie will post on bulletin board the published thank-yous from gratitude box</b>	Laurie Complete
	<b>5. Board will provide feedback from their board meeting to Ministry council after it is over</b>	???
	<b>6. Ministry Fair:</b>  <b>6.1. DuRee will send Laurie the service brochure</b>  <b>6.2. All Ministries should send Bernice 4 bullets as to what you would like included in Bernice’s visual presentation to be used in the Ministry Fair</b>  <b>6.3. Study Ministry will provide sign up sheets for attending the classes</b>  <b>6.4. All Ministries should provide sign up sheets for volunteering to help</b>	All