

## **Ministry council meeting 10/07/14**

Agenda changed and notes included to carry over items from previous meeting-summary

Update from the board

Repairs needed-working on cost, masonry

3 and 4 topics-workshop

Structure of board a year or so down the road.

Personnel discussion about responsibility.

Subgroup of the board meeting

Upcoming retreat:

Topics collected

1. documents that function of ministry council
2. effectiveness
3. support/connection
4. additional roles
5. overview of ministries to board
6. communication process with the board
7. policy development approach
8. activity alignment
9. differently/benefit

Present to the board individual ministries, new individuals may not know what we do. Communication process, frequency of reporting. What do they expect from us? Support? What is going to make a difference? What we propose and make a difference

Number 9 was addressed by Lisa. Clarification from Bernice. What we want out of meeting or vision of success? Bernice questioned what the goal is and how we operate successfully after the retreat. What does it have to do, clarification is needed. How to measure? Roles taken care of? Does it work?

Hilary question Concern-what does the ministry council need in terms of leadership. How to populate MC and board. Particular issues make it harder to recruit? New discussion added to agenda of retreat. Successful outcome of the board retreat?

Lisa suggested a goal or theme for action plan of the retreat.

Hilary-request to understand what the ministry council "does" before the retreat. Clarification is and discussion is needed to figure out what is realistic. History, development, roles of current and taken on

in past. Not documented, and new individuals are unsure. No documentation of clear outlines of ministry coordinator. Communication between ministries and interface, creating things together.

Bernice & Hilary- clarification of organizational structure, our role to our ministries. Supporting them and focusing on a strategic plan, if we had one. Life cycle of a group, what they need and when to close out a group.

Choose one item to work on as a group, one large project we can all contribute to. "Straw poll", what area is the energy. What can we realistically contribute for that to actually happen. Timeline, classes, sermons, lay participation, kinship. Not all ministries can always participate 100% but planning can assist. Issues, discussion, efforts to work on. Filter up information to board from ministries.

Action upon together, document process as a group. What works what does not, by the end of the year? Repeatable process for multiple years.

Cheryl-proposal-divide agenda into two sections. How will we distribute to ministries. Goal set in spring? Plant the seeds and get discussion going. Figure out process and structure in the next year.

Lori-so much going on, overload of things going on limits attendance at some events. Can ministry council help refine a standard or program focus? What is the process for creating a theme ministry? Creates cohesion, links congregations, share resources between congregations (UU churches).

Ministry fair what needs to be addressed?

Scavenger hunt, not well known. Announcement not sure on the out impact. New individuals came mainly to tables and logistics had some concerns. Many cross discussion of groups and collaboration to get new individuals interested in ministries.

Budget planning

Can we carry budget over from year to year, to save up budget and do something on a larger scale? Finance committee-funds need to have specific allocation, no capital expense. Event driven, at ministry level on committee level. No more than one ministry per year do carry over. Budget reserve and move into equity fund at the start of the year-treasurer. Policy drafted on how it should be done and executed? Board or ministry?

-No budget concerns

-Budget planning for next year, budgets by end of December start working with committees regarding budget. Change anything? Process similar to last year, minor changes/adjustments. Budget committee to work together.

Reduce time of meeting for next month due to retreat. One hour instead of two. Bring how you would like to present your committee to the board. Do a dry run, how you present your committees to the board.