Ministry Council Meeting Minutes

Sept. 2, 2014  7PM

Attendees: Sheryl Skifstad (MC chair), Lisa Bohné & Bernice McCarthy (Study Min), Juli Cicarelli (Kinship Min), duRee Bryant (Service Min); staff: Laurie Lantz, Rev. Colleen, Rev. Hilary

Absent : Lois/Jeff Phillips (Worship Ministry), Courtney Renwick (Study Ministry)

A. Opening Reading
B. Agenda Review
C. Upcoming Activities
   a. Retreat (Nov. 15 9 – 2) – Ministry and Board will meet together. Board is discussing what to cover.
      i. Ideas for topics
         1. What would enable us to function effectively
         2. What would help gain participation on the ministries
         3. What are the goals of the ministry council
         4. How might we create more connections between ministries
         5. Clarify what our role is
         6. How to report back to the board what is going on with the ministry council – an example would be setting up time for each ministry
         7. What can the board provide to inform / guide the ministry council
         8. At the end of the meeting, we should aim to ask IF we do what we said we want to do what will this look like this year ...
         9. Policy manual
      ii. What do we recommend as topics
      iii. We reconsidered - What is the purpose of the ministry council. Sheryl reviewed the notes from last month
         1. Communication
         2. Collaboration
         3. Support
         4. Are we fulfilling the mission of the congregation
         5. Bernice - Are we, as a council, aiming to find for opportunities to improve what we are each doing as a ministry
         6. Cross pollinization
         7. Not dictating but lifting up and enabling some synergy
8.
iv. Do we want some time for just the Ministry Council
v. 9-10:30 Ministry council
vi. 10:30 – 2:00 – meet with the board
vii. how we can function more efficiently
viii. how we want to set up connection between the ministries
ix. what is the purpose of the council
x. what is the purpose of each ministry
xi. what kind of reporting do we need to do to inform the board of our activities = how to get information flow both ways
b. Ministry Fair (Sept. 21)
i. Best Practices
   1. Move tables away from the Wall
   2. Have hand outs
   3. Have 2 people at each coffee hour to answer questions and invite inquiries
ii. Preparation
c. Strategy for 2015/16 budget planning
D. Continuing Business
   a. Volunteer discussion
      i. Activities collected/identified
      ii. How can we communicate these
E. New Business – Sheryl will move this to after the ministry updates
F. Reminder of gratitude cards in Atherton hall – put a thank you in the box and it will be published in the FOCUS
G. Ministry Updates
   a.
H. Note Taking
   a. Shared by ministries
I. Closing Reading

**Action Items**

A. Going forward Sheryl will communicate updates from the board meetings
B. Laurie will send out Policy manual to Ministries
C. Sheryl will take ideas for the retreat to the board and also ask them to envision what IF we did everything we wanted to
D. Colleen is working on the AFD program document
E. Bernice will draft a presentation / slide show that could run in Atherton Hall during the Ministry Fair
F. Hilary will include some mention the event of the ministry fair
G. We should coach those who will be staffing the table
H. Ministries should poll their committees for budget strategy and needs
I. Hilary to send out probing questions that we used last year to encourage ideas about the budget needs / aspirations
J. Laurie will sends out the budget and actual spends at least quarterly
K. Laurie will post on bulletin board the thank yous from gratitude box
L. Study Ministry Update
   a. Great turnout for the RE volunteer group
   b. Coming of Age mentors needed as the class is growing
   c. Bernice is going to lead a class in Collective Wisdom
   d. Feb 8 – Children doing Faith In Action
M. Service Ministry Update
   a. Climate march coming up
   b. 1st Sunday in November after service with a potluck
N. Kinship update
   a. New Membership committee has formed
O. Worship Committee
   a. Search for Music director is being planned; great leadership on the search committee.
   b. Jason Shelton, well known Music Director and Minister, is coming to lead a retreat for the choir
   c. Christine Organ has begun outreach for people who will do their affirmations, stories of their spiritual journey, let them pick a hymn etc
   d. Sunday Sept 14 Michael Dowd will lead the service, they are going the route of the climate walks
   e. Michael Dowd is going to do a lecture and discussion later on Sept 14
P. Board Meeting Update was provided by Mike Gilley
Q. Hilary suggests that in July 12 -18 2015 we send people to Leadership school at Beloit. The more people we send the lower the cost. Register before May 1.
R. At the end of the meeting Sheryl raised opportunity to see how to make our boxes better To do - if Green Sanctuary is doing a climate seminar in April
S. Could we do a writing seminar in how to write an affirmation – Christine Organ
T. Transitions group is writing memoirs
U. Board to provide feedback from their board meeting to Ministry council after it is over
V. Are there any observations about policies that are needed
W. Sheryl still following up with Ligouri on budget carry-over
X. What is our hope for the IF statement – provide that
Y. DuRee sending to Laurie the service brochure
Z. send Bernice 4 bullets as to what you would like included in Bernice’s ppt to be used in the Ministry Opportunity Fair

<table>
<thead>
<tr>
<th>What</th>
<th>Who</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Prepare for Ministry Fair</td>
<td>All</td>
</tr>
<tr>
<td>• Used to be more of a way to get volunteers</td>
<td></td>
</tr>
<tr>
<td>• Bill Glasser’s</td>
<td></td>
</tr>
<tr>
<td>• Provide sign up sheets for attending the classes</td>
<td></td>
</tr>
<tr>
<td>• Provide sign up sheets for volunteering to help</td>
<td></td>
</tr>
<tr>
<td>• Provide offering of classes</td>
<td></td>
</tr>
<tr>
<td>2. Review Budget carry over request with the board</td>
<td>Sheryl</td>
</tr>
<tr>
<td>3. Work with all committees to collect a list of all specific help needed and times (looking for discrete bite size pieces)</td>
<td>All</td>
</tr>
</tbody>
</table>