

Ministry Council Meeting Minutes

Sept. 2, 2014 7PM

Attendees: Sheryl Skifstad (MC chair), Lisa Bohné & Bernice McCarthy (Study Min), Juli Cicarelli (Kinship Min), duRee Bryant (Service Min); staff: Laurie Lantz, Rev. Colleen, Rev. Hilary

Absent : Lois/Jeff Phillips (Worship Ministry), Courtney Renwick (Study Ministry)

- A. Opening Reading
- B. Agenda Review
- C. Upcoming Activities
 - a. Retreat (Nov. 15 9 – 2) – Ministry and Board will meet together. Board is discussing what to cover.
 - i. Ideas for topics
 - 1. What would enable us to function effectively
 - 2. What would help gain participation on the ministries
 - 3. What are the goals of the ministry council
 - 4. How might we create more connections between ministries
 - 5. Clarify what our role is
 - 6. How to report back to the board what is going on with the ministry council – an example would be setting up time for each ministry
 - 7. What can the board provide to inform / guide the ministry council
 - 8. At the end of the meeting, we should aim to ask IF we do what we said we want to do what will this look like this year ...
 - 9. Policy manual
 - ii. What do we recommend as topics
 - iii. We reconsidered - What is the purpose of the ministry council. Sheryl reviewed the notes from last month
 - 1. Communication
 - 2. Collaboration
 - 3. Support
 - 4. Are we fulfilling the mission of the congregation
 - 5. Bernice - Are we, as a council, aiming to find for opportunities to improve what we are each doing as a ministry
 - 6. Cross pollinization
 - 7. Not dictating but lifting up and enabling some synergy

8.

- iv. Do we want some time for just the Ministry Council
 - v. 9 -10:30 Ministry council
 - vi. 10:30 – 2:00 – meet with the board
 - vii. how we can function more efficiently
 - viii. how we want to set up connection between the ministries
 - ix. what is the purpose of the council
 - x. what is the purpose of each ministry
 - xi. what kind of reporting do we need to do to inform the board of our activities = how to get information flow both ways
- b. Ministry Fair (Sept. 21)
- i. Best Practices
 - 1. Move tables away from the Wall
 - 2. Have hand outs
 - 3. Have 2 people at each coffee hour to answer questions and invite inquiries
 - ii. Preparation
- c. Strategy for 2015/16 budget planning
- D. Continuing Business
- a. Volunteer discussion
 - i. Activities collected/identified
 - ii. How can we communicate these
- E. New Business – *Sheryl will move this to after the ministry updates*
- F. *Reminder of gratitude cards in Atherton hall – put a thank you in the box and it will be published in the FOCUS*
- G. Ministry Updates
- a.
- H. Note Taking
- a. Shared by ministries
- I. Closing Reading

Action Items

- A. Going forward Sheryl will communicate updates from the board meetings
- B. Laurie will send out Policy manual to Ministries
- C. Sheryl will take ideas for the retreat to the board and also ask them to envision what IF we did everything we wanted to
- D. Colleen is working on the AFD program document

- E. Bernice will draft a presentation / slide show that could run in Atherton Hall during the Ministry Fair
- F. Hilary will include some mention the event of the ministry fair
- G. We should coach those who will be staffing the table
- H. Ministries should poll their committees for budget strategy and needs
- I. Hilary to send out probing questions that we used last year to encourage ideas about the budget needs / aspirations
- J. Laurie will sends out the budget and actual spends at least quarterly
- K. Laurie will post on bulletin board the thank yous from gratitude box
- L. Study Ministry Update
 - a. Great turnout for the RE volunteer group
 - b. Coming of Age mentors needed as the class is growing
 - c. Bernice is going to lead a class in Collective Wisdom
 - d. Feb 8 – Children doing Faith In Action
- M. Service Ministry Update
 - a. Climate march coming up
 - b. 1st Sunday in November after service with a potluck
- N. Kinship update
 - a. New Membership committee has formed
- O. Worship Committee
 - a. Search for Music director is being planned; great leadership on the search committee.
 - b. Jason Shelton, well known Music Director and Minister, is coming to lead a retreat for the choir
 - c. Christine Organ has begun outreach for people who will do their affirmations, stories of their spiritual journey, let them pick a hymn etc
 - d. Sunday Sept 14 Michael Dowd will lead the service, they are going the route of the climate walks
 - e. Michael Dowd is going to do a lecture and discussion later on Sept 14
- P. Board Meeting Update was provided by Mike Gilley
- Q. Hilary suggests that in July 12 -18 2015 we send people to Leadership school at Beloit. The more people we send the lower the cost. Register before May 1.
- R. At the end of the meeting Sheryl raised opportunity to see how to make our boxes better To do - if Green Sanctuary is doing a climate seminar in April
- S. Could we do a writing seminar in how to write an affirmation – Christine Organ
- T. Transitions group is writing memoirs
- U. Board to provide feedback from their board meeting to Ministry council after it is over
- V. Are there any observations about policies that are needed

- W. Sheryl still following up with Ligouri on budget carry-over
- X. What is our hope for the IF statement – provide that
- Y. DuRee sending to Laurie the service brochure
- Z. send Bernice 4 bullets as to what you would like included in Bernice’s ppt to be used in the Ministry Opportunity Fair

	What	Who
1	Prepare for Ministry Fair <ul style="list-style-type: none"> • Used to be more of a way to get volunteers • Bill Glasser’s • Provide sign up sheets for attending the classes • Provide sign up sheets for volunteering to help • Provide offering of classes 	All
2	Review Budget carry over request with the board	Sheryl
3	Work with all committees to collect a list of all specific help needed and times (looking for discrete bite size pieces)	All