

**Countryside Church Unitarian Universalist
Minutes of the Board Meeting
June 18, 2014**

The following members of the Board of Trustees were present in person at the meeting: Kathy Dahlgren, Gloria Kinney, Beth Ligouri, Tom MacTavish, Sheryl Skifstad, and Bev Sneddon. Vice-President Bridget Smith, Board Secretary Deb Quentel, and trustee John Conneely were absent. An in-person quorum was present.

Additionally, Reverend Hilary Landau Krivchenia attended.

Alan Greenland attended as a guest.

President Sneddon called the meeting to order at 7:00 p.m.

Opening Reading and Board Covenant

The members of the Board of Trustees read the Board Covenant aloud, as a reminder of our purpose.

Consent Agenda Items

Gloria Kinney made a motion to approve the May 2014 Board of Trustees Meeting minutes.

Minutes and the April Reports including the Balance Sheet, Finance Committee Minutes, June 3 Special Meeting Minutes, June 12 Special Meeting Minutes, the Senior Minister Report, and the Assistant Minister Report. Beth Ligouri seconded the motion. The motion carried unanimously.

Beth Ligouri shared information about the finances of the church. Our YTD net operating results that stood almost \$4,000 behind are now on track with the current pledges.

Exemption requests were brought to the board. Kathy Dahlgren asked if it was necessary to bring the names forward of those who could not fulfill their pledge. Tom MacTavish moved that the CCUU Board adopt a procedure for handling requests for exemption from the annual pledge by accepting the joint recommendation of the treasurer and the ministers who will provide the dollar impact and the number of members requesting exemption. Kathy Dahlgren seconded the motion. The motion carried unanimously.

Unfinished Business

Sheryl reported on the Music Director Search. It is going well and there is a committee

of 6 who have met, agreed upon a process, and will carry on. The search committee is made up of choir members as well as other congregants, so it is a balanced committee of musical people as well as others.

Assistant Minister Contract- With the request made to the board for a leave of absence, the Board agreed to keep the contract as is, but to consider making some changes to the contract in 2015. Considerations will be made for sick leave and sabbatical leave as the new contract is determined with recommendations from COREM and the Personnel Committee.

New Business

General Assembly–

Gloria Kinney brought up participation at General Assembly in Provincetown, which will take place at the end of the month. She offered to represent Countryside Unitarian Universalist Church by attending the conference. Beth Ligouri made a motion that Gloria Kinney represent CCUU on-site at General Assembly. Kathy Dahlgren seconded the motion. The motion carried unanimously.

General Assembly Online (off-site)–

This raised another point, which was the inclusion of off-site participation, which is relatively new this year. Sheryl Skifstad moved that we open up to 6 slots for off-site participation at GA per Hilary's discretion. Gloria Kinney seconded the motion. The motion carried unanimously.

On-boarding the new Board of Trustees–

A fruitful discussion took place regarding on-boarding of new Board Members and what worked well for current board members upon their initial time with the board. Suggestions were made to continue some of the team building activities used previously, which many felt made the board more cohesive from the start. The Board agreed to continue team-building types of tasks at the September retreat.

President's Resignation–

Beverly Sneddon announced her resignation from the Board, effective July 17, 2014. At this time of transition and relocation to California, she feels it is necessary to resign and have the new board begin without her leadership. She will continue as President for the next month to tie up any loose ends and help with the transition.

Exit Discussion for the Outgoing Board–

Kathy Dahlgren began by thanking the board for working together and shared her feelings about the cohesion and appreciation for the process with which the board operates.

Tom MacTavish shared his thoughtful presentation to the Board with 10 points he would like every board to consider in the future. (Tom will send e-mail of 10 Steps to Board)

After Tom's presentation, Rev. Hilary thought it would be helpful to ask current and former church leaders, who are willing to share their books on church leadership, to donate them. This way, others can enjoy reading about positive ways to impact the church without having to purchase a new set of books. *Raising the Roof, Governance and Ministry*, and *Serving with Grace* are just a few that trustees have read and suggest for donation.

Wrap Up Reading and Adjournment

Action Items–

The Board members reviewed all Action items from the meeting.

1. Personnel will look at the LRE contract and consult the UUA for sabbatical leave, sick time, and leaves of absence for the 2015 LRE Contract.
2. Gloria Kinney will go to General Assembly in Provincetown to represent CCUU.
3. Rev. Hilary will approve off-site participants for the General Assembly. The cost for off-site participation is \$150.
4. Gloria Kinney will confirm the retreat site for the retreat in September.
5. The Board will consider donating books they have been given on church leadership to The Stokes Room library.

Kathy Dahlgren made a motion to adjourn. Beth Ligouri seconded the motion. The motion carried.

The Board meeting adjourned at 9:12 p.m.

The next scheduled meeting of the Board of Trustees is Wednesday, July 16, 2014 at 7:00 p.m. at Countryside Church Unitarian Universalist.

Respectfully Submitted,

Kathy Dahlgren, Member of the Board of Trustees, CCUU

June 2014 CCUU Board of Trustees Meeting Minutes