

Countryside Church Unitarian Universalist  
Minutes of the Board Meeting  
November 14, 2012

Reverend Hilary Krivchenia and all Board of Trustees members were present, except for Tom MacTavish and Greg Sweigert.

Jim Matthews, Jane Matthews, Alan Greenland, Yvette Johnson, Jeanne Michalec, Tracy Boland, and Karen Noorani were present as visitors.

President Greg Blus called the meeting to order at 7:00 pm.

### **Consent Agenda Items**

Gloria Kinney made a motion to approve the October 17, 2012 Board of Trustees meeting minutes and the November reports (Ministry Council Report, Minister's Report, Assistant Minister Lifespan Religious Education Report, President's Report, and the Service Ministry Report). The motion carried unanimously.

### **Unfinished Business**

#### Survey Update

Richard Chay commented on his topline summary which indicated that Countryside members were giving about 1.8% of their income to the church. This is in line with national data, but lower than either the UUA guidelines and the Aspirations of Membership. He noted that the Stewardship Campaign team should take this finding into account when creating their framing and messaging for the 2012-2013 drive.

He also noted that 239 people had completed the survey which is an excellent response. The plan is for the analysis of the data to be completed in December with the first reports of the findings shared with the Board/Senior Minister, Ministry Council, and the congregation in the new year.

#### OFC Grants

Greg Blus reported that four organizations were selected for outreach funding this year: Journeys, 2 Lil'l Fishes, The Night Ministry, and the Interfaith Council on Immigration (to support their Post-Detention Support Network). The decision was made to share 25% of the total proceeds of the Snowflake Benefit and Auction following that event in January, 2013, with each organization. The additional funds received from the two other events (music and rummage sale) will also be shared with the four organizations with 25% of the proceeds shared with each organization.

### Outreach/Fundraising Ad Hoc

Bev Sneddon reported that the group has met twice thus far with the latest meeting held on October 30<sup>th</sup>. The next meeting is scheduled for December 5<sup>th</sup>. Bev reported that that the ad hoc committee wants some clear direction from the Board on developing the policy. Board members noted that they were not interested in writing the policy itself and recognized the responsibility of the Board to review and then approve it.

Bev indicated that the ad hoc committee was targeting for a draft policy to be ready to share with the Board early in 2013 so that fundraising events and outreach planning could be implemented under the new policy.

Beth Ligouri made a motion that the Board gives the ad hoc OFC/fundraising committee authority to develop a draft policy and bring it back to the board for discussion and approval. The motion carried unanimously.

### Stewardship

Greg Blus reported that a Stewardship Chair/Team has not yet been appointed. The Board recognized the need to get the process started this month with announcements from the pulpit and a feature in the December *Focus*.

### Endowment Fund

The Endowment Committee met recently and agreed to work on drafting an investment policy.

### Sanctuary chairs, carpet and flooring

Marty Atherton contributed \$12,500 to replace the seat and back cushions on the Sanctuary chairs. The Board is grateful for Marty's generosity. Completing the work in the Sanctuary requires an estimated \$12,000 for new carpet and approximately \$25,000 to repair the flooring in the choir/pulpit/front areas of the room. Presently, there are no funds available from the building campaign to replace the carpet/flooring.

Gloria Kinney and Reverend Hilary will work with Lois Phillips and Laurie Lantz to get the materials ordered for the chairs.

### Policy Process

Richard reported that the first meeting of this group is scheduled for December 5<sup>th</sup> at 6 pm. The group consists of Richard Chay, Deb Quentel, Greg Blus and reverend Hilary.

## **New Business**

### Spring Retreat

Bridget Smith will review possible February dates for a joint Ministry Council/Board retreat.

### Dan's Wiseman's job title

The Board affirmed that Dan should make his recommendation to the Personnel Committee for their review prior to submitting anything to the Board of Trustees for final approval.

## **Executive Session**

Bridget made a motion to move into Executive Session. The motion carried unanimously.

Bridget made a motion to return to the Board regular session. The motion carried unanimously.

## **Wrap up**

The Board members reviewed all action items from the meeting.

## **Reading and Adjournment**

The Board meeting adjourned at 9:18 pm.

The next scheduled meeting of the Board of Trustees is Wednesday, December 19, 2012 at church.

Minutes submitted by Richard Chay, Board of Trustees, Secretary, Countryside Church